



**DEPARTMENT OF JUSTICE**  
CIVIL ENFORCEMENT DIVISION

March 17, 2008

TO: ALL TOBACCO PRODUCT MANUFACTURERS

FROM: Lisa M. Udland, Assistant Attorney General  
Oregon Department of Justice, Civil Enforcement Division

**\*\*NOTICE OF OREGON'S CERTIFICATION FORMS FOR PARTICIPATING AND  
NON-PARTICIPATING MANUFACTURERS  
AND  
REMINDER OF OREGON DEADLINES REGARDING TOBACCO SALES\*\***

- I. All Tobacco Product Manufacturers must file an annual "Certification for Listing on Oregon Directory" for 2008 sales with the Office of the Attorney General by April 30, 2008.

If you are a tobacco product manufacturer and your tobacco product is being sold to consumers in the State of Oregon currently, you must file by **April 30, 2008**, a completed "Participating Manufacturer Certification for Listing on Oregon Directory Form" or "Non-Participating Manufacturer Certification for Listing on Oregon Directory Form" for 2008 sales and submit it with complete supporting documentation to the Department of Justice, Civil Enforcement, 1162 Court Street NE, Salem, Oregon 97301. A copy of Oregon's new forms and instructions for compliance can be found under the tobacco link on the State of Oregon website at [www.doj.state.or.us](http://www.doj.state.or.us). If your company filed a Certification for Oregon and it was approved for 2007, you still must file a new Certification each year by no later than April 30<sup>th</sup> of each year to remain on the directory.

Upon receipt, the Office of the Attorney General will review your completed Certification and supporting documentation and determine compliance and eligibility for listing on Oregon's Directory of Compliant Tobacco Product Manufacturers and Brands list.

- II. All Non-Participating Manufacturers must also deposit escrow payments for 2007 sales by April 15, 2008, and file an "Annual Escrow Compliance Certificate and Affidavit" with the Office of the Attorney General by April 30, 2008.

If you are a Non-Participating Manufacturer as defined at ORS 323.500(9), you are required to comply with the provisions of ORS 323.806(1) or (2) and timely deposit funds in a Qualified Escrow Fund no later than **April 15, 2008**. All Oregon's tobacco forms, including a copy of the "Annual Escrow Compliance Certificate and Affidavit" and instructions can be found at [www.doj.state.or.us](http://www.doj.state.or.us).

**IF YOU ARE SUBJECT TO THESE STATUTORY REQUIREMENTS AS A RESULT OF HAVING SOLD CIGARETTES TO CONSUMERS IN THE STATE OF OREGON, AS DEFINED IN THAT STATUTE, FOR THE CALENDAR YEAR 2007, THEN YOU MUST COMPLY WITH THE LAW AND REPORT YOUR COMPLIANCE TO THIS OFFICE AT THE ABOVE ADDRESS NO LATER THAN APRIL 30, 2008. FAILURE TO COMPLY WITH RESULT IN PENALTIES DESCRIBED IN ORS 323.806(2)(c) TO THE FULL EXTENT ALLOWED BY LAW AND IF APPLICABLE, WILL ALSO RESULT IN REMOVAL OF THE TOBACCO PRODUCT MANUFACTURER AND ITS BRANDS/BRAND FAMILIES FROM THE TOBACCO DIRECTORY.**

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